

## COOP WORK PLAN

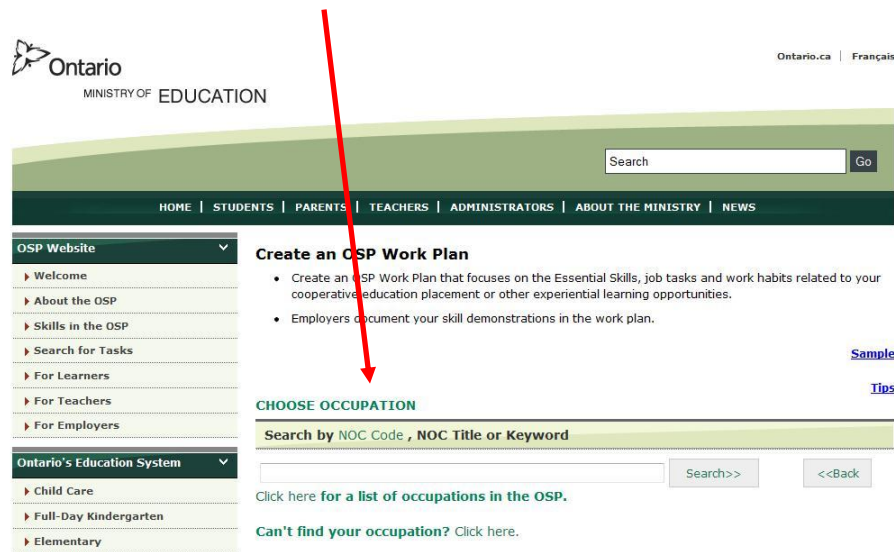
As a NEXUS COOP student you will be asked to develop a Personalized Placement Learning Plan (PPLP). As part of this process you will need to ask yourself what kind of skills you need at your placement. The Ontario Skills Passport website has work plan that will detail the kind of work skills you will need.

Go to [www.google.ca](http://www.google.ca)

Type: “**Ontario Skills Passport**”

Choose the link: “**Create an OSP Work Plan**”

In the “**CHOOSE OCCUPATION**” box type in your job or career



Click Enter or “**SEARCH**”

Choose your occupation by clicking on the correct “**NOC CODE** “ and “**NOC TITLE**”

Click “**SELECT**”

\*If your job doesn't come up click on “**Can't find your occupation? Click here**”

The Occupation Description comes up. Click “**NEXT**” at the bottom of the page.

On the following page “**Choose Essential Skills**” check all the Essential Skills boxes and then click on “**NEXT**”

On the following page “**Choose Essential Skills Tasks**” (all the tasks are selected) – these skills are categorized from Least Complex to Most Complex – Click “**NEXT**”

**Personalize Your OSP Work Plan – Fill in your Name, I am....., Employer**

**Review and Save Your OSP Work Plan** - answer the validation question

**Save and Print your work plan**

### Marks:

Application	50–59%	60–69%	70–79%	80–100%
Transfer of work skills to NOC workplace checklist	Transfer of work skills to NOC workplace checklist limited effectiveness	Transfer of work skills to NOC workplace checklist moderate effectiveness	Transfer of work skills to NOC workplace checklist considerable effectiveness	Transfer of work skills to NOC workplace checklist a high degree of effectiveness